

**Special Meeting Minutes of the Town of Highlands Board of Commissioners
Meeting of July 29, 2020, via Zoom, Highlands, North Carolina**

Town Board Present: Amy Patterson, Commissioner Brian Stiehler, Commissioner Marc Hehn and Mayor Pat Taylor

Also Present: Town Manager Josh Ward, Finance Director Rebecca Shuler, Police Chief Andrea Holland, Officer Mike Jolly and Town Clerk Gibby Shaheen

1. Meeting Called to Order

Mayor Taylor called the meeting to order at 3:30pm.

2. Dispose of a Totaled Vehicle and Approve Budget Amendment for A New Vehicle

Town Manager Josh Ward stated that an officer was in an accident and the officer wasn't injured, but the vehicle was totaled. To move forward we need to accept the insurance settlement and budget amendment to purchase a new vehicle.

Town of Highlands
Police Vehicle Replacement



Old Vehicle:

2015 Ford Interceptor Totaled Insurance Settlement \$11,572.00

New Vehicle:

2020 Ford Explorer	On Ford Lot	\$32,833 +tax
Equipment Purchase		\$9,562.82
Equipment Removal from old to new		\$572.00
Tag & Title		<u>\$984.99</u>
		\$43,952.81

Total out of Pocket \$32,380.81

TOWN OF HIGHLANDS BUDGET AMENDMENT
AMENDMENT # _____

July 29, 2020

FROM: General Fund



DEPARTMENT: Police Dept.

EXPLANATION: To dispose of, allocate insurance reimbursement & budget amendment for a totaled patrol car and purchase of a replacement vehicle.

Account	Description	Increase/Decrease	Debit	Credit
1. 10-3100-0604	Insurance Settlements	Increase		\$11,572.00
10-3100-0910	Fund Balance Appropriated ~ GF	Increase		\$32,428.00
10-5100-7430	Capital Outlay/Equipment	Increase	\$44,000.00	
	Subtotal		\$44,000.00	\$44,000.00
	Totals		\$44,000.00	\$44,000.00

Approved by Town Manager _____

Action by Town Board _____

Approved and Entered on Minutes Dated _____

Finance Director _____

COMMISSIONER STIEHLER MADE A MOTION TO ACCEPT THE BUDGET AMENDMENT AS PRESENTED, WHICH WAS SECONDED BY COMMISSIONER HEHN AND THE VOTE WAS UNANIMOUS.

COMMISSIONER STIEHLER MADE A MOTION TO ACCEPT THE INSURANCE SETTLEMENT AS PRESENTED, WHICH WAS SECONDED BY COMMISSIONER PATTERSON AND THE VOTE WAS UNANIMOUS.

3. Adjournment

COMMISSIONER STIEHLER MOVED TO ADJOURN WHICH WAS SECONDED BY COMMISSIONER HEHN AND UPON A UNANIMOUS VOTE, THE TOWN BOARD ADJOURNED AT 3:40PM.

Patrick Taylor
Mayor

Gilberta B. Shaheen
Town Clerk