

## Advertisement for Bid

Sealed formal bids for the project entitled Highlands Community Building Renovation will be received by The Town Of Highlands at 2:00pm local time December 11<sup>th</sup>, 2023 in the Town of Highlands Office 210 North Fourth Street, Highlands, NC 28741.

The opening will be public.

The plans and specifications for the proposed work may be examined Monday through Friday at Town Hall, 210 North Fourth Street, Highlands, NC 28741 or contact Paul Schmitt at [psarch.paul@yahoo.com](mailto:psarch.paul@yahoo.com) Paul Schmitt Architectural, LLC, 620 Flat Mountain Estates Rd., Highlands, NC 28741.

Copies of the plans and specifications may be obtained Monday through Friday during normal business hours between 8:00am and 4:30pm at Town Hall, 210 North Fourth Street, Highlands, NC 28741 or contact Paul Schmitt at [psarch.paul@yahoo.com](mailto:psarch.paul@yahoo.com). (upon a non-refundable payment of \$75 per set).

Each bid shall be accompanied with a certified check, cash, cashiers check payable to Town of Highlands, or a satisfactory Bid Bond executed by a corporate surety licensed under the laws of North Carolina to execute such bonds in the amount equal to five percent of the total of the bid shall be submitted with each bid. Surety Company must be listed in the latest issue of U.S. Treasury circular 570. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within 10 days after the award or to give satisfactory surety as required by law.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 90 days.

Bidders must submit a bid prior to the scheduled closing time for the receipt of bids by following the instructions outlined in the plans and specifications section entitled Instruction to Bidders. If the bid is sent through the mail or other delivery system the sealed envelope shall be enclosed in a separate envelope with the notification BID ENCLOSED on the face of the interior sealed envelope. Bids submitted prior to bid time shall be addressed and delivered to Town of Highlands, attention Rebecca Shuler PO Box 460(mailing), 210 North Fourth Street (Physical), Highlands, NC 28741.

It shall be the sole responsibility of the prospective Bidder to insure receipt and delivery confirmation of the bid.

Each bidder must be appropriately licensed as a contractor in the State of North Carolina as provided in General Statutes Chapter 87. Each bidder must have a North Carolina Contractors license at the required limitation for the project.

The Owner reserves the right to reject any and all proposals. Joshua P. Ward, Town Manager, Town of Highlands #745276, 11/1/2023