

 <p>THE TOWN OF HIGHLANDS</p>	Short-Term Rental Registration Submittal Date: _____	210 N. 4th Street / PO Box 460 Highlands, NC 28741 (828)526-2118 Office (828)526.2595 Fax www.highlandsnc.org
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Short-Term Rental Property Information	
<i>***Please use the 2nd Page for additional properties owned/managed***</i>	
Street Address:	<input type="checkbox"/> Whole House Rental <input type="checkbox"/> Partial House Rental Total Number of Bedrooms in the House:
PIN#:	Total Number of Baths in the House:
Registered On:	<i>*Partial House Rentals Only*</i>
Ex. Airbnb, vrbo, HomeAway, FlipKey, etc.	Number of Bedrooms Rented:

Property Owner Information	Operator Information, if applicable
Name:	Name:
Mailing Address:	Mailing Address:
Phone:	Phone:
Mobile Phone #:	Mobile Phone #:
Email:	Email:
Is there a Local Contact that is available to respond to issues related to the operation of the property/properties if the Owner or Operator were unavailable?	
Name:	
Phone:	
Email:	
Is Liability Insurance Coverage in effect to operate this property/properties as a short-term rental? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Acknowledgement	
<i>If the Property Owner, Operator, or Local Contact information changes, it is the responsibility of the before mentioned of the Short-Term Rental Property to notify the Town of Highlands immediately to update the registration information. Operating a Short-Term Rental without a valid emergency contact is a violation of the required conditions of the registered use.</i>	
<i>By signing this registration form, I am acknowledging that this Short-Term Rental Property is subject to all Town of Highlands Ordinances.</i>	
Property Owner Signature _____ Date: _____	Operator Signature, if applicable _____ Date: _____

Short-Term Rental Property Information ~ 2nd Property

Street Address:	<input type="checkbox"/> Whole House Rental <input type="checkbox"/> Partial House Rental
	Total Number of Bedrooms in the House:
PIN#:	Total Number of Baths in the House:
Registered On:	<i>*Partial House Rentals Only*</i>
Ex. Airbnb, vrbo, HomeAway, FlipKey, etc.	Number of Bedrooms Rented:

Short-Term Rental Property Information ~ 3rd Property

Street Address:	<input type="checkbox"/> Whole House Rental <input type="checkbox"/> Partial House Rental
	Total Number of Bedrooms in the House:
PIN#:	Total Number of Baths in the House:
Registered On:	<i>*Partial House Rentals Only*</i>
Ex. Airbnb, vrbo, HomeAway, FlipKey, etc.	Number of Bedrooms Rented:

Short-Term Rental Property Information ~ 4th Property

Street Address:	<input type="checkbox"/> Whole House Rental <input type="checkbox"/> Partial House Rental
	Total Number of Bedrooms in the House:
PIN#:	Total Number of Baths in the House:
Registered On:	<i>*Partial House Rentals Only*</i>
Ex. Airbnb, vrbo, HomeAway, FlipKey, etc.	Number of Bedrooms Rented:

Short-Term Rental Property Information ~ 5th Property

Street Address:	<input type="checkbox"/> Whole House Rental <input type="checkbox"/> Partial House Rental
	Total Number of Bedrooms in the House:
PIN#:	Total Number of Baths in the House:
Registered On:	<i>*Partial House Rentals Only*</i>
Ex. Airbnb, vrbo, HomeAway, FlipKey, etc.	Number of Bedrooms Rented:

Short-Term Rental Property Information ~ 6th Property

Street Address:	<input type="checkbox"/> Whole House Rental <input type="checkbox"/> Partial House Rental
	Total Number of Bedrooms in the House:
PIN#:	Total Number of Baths in the House:
Registered On:	<i>*Partial House Rentals Only*</i>
Ex. Airbnb, vrbo, HomeAway, FlipKey, etc.	Number of Bedrooms Rented:

Short-Term Rental Property Information ~ 7th Property

Street Address:	<input type="checkbox"/> Whole House Rental <input type="checkbox"/> Partial House Rental
	Total Number of Bedrooms in the House:
PIN#:	Total Number of Baths in the House:
Registered On:	<i>*Partial House Rentals Only*</i>
Ex. Airbnb, vrbo, HomeAway, FlipKey, etc.	Number of Bedrooms Rented: