

REGULAR MEETING OF THE TOWN BOARD OF COMMISSIONERS OF MARCH 16, 2011

Town Board Present: Mayor David Wilkes, Vice Mayor John Dotson, Commissioner Amy Patterson, Commissioner Larry Rogers, Commissioner Dennis DeWolf and Commissioner Gary Drake.

Also Present: Town Manager Jim Fatland, Police Chief Bill Harrell, Town Engineer Lamar Nix, Interim Town Planner Mark Maxwell, Recreation Director Selwyn Chalker, Town Attorney William Coward and Recording Secretary Jane Capman.

1. Call to order

Mayor David Wilkes called the meeting to order at 7:00 p.m.

2. Public Comments

Patrick Taylor, Alice Nelson, Charlie Dasher, Sandra Baty, John Underwood, Jim Lewicki, Alan Marsh and Elaine Johnson spoke in favor of not changing the Ordinances to conform them to the Town Charter.

Richard Delaney, Steve Day, Dick Hills, and Brian Buckley spoke in favor of changing the Ordinances to conform them to the Town Charter.

3. Approve agenda

Commissioner Dennis DeWolf requested that the issue of video gaming be added to the agenda.

Commissioner Dennis DeWolf moved to approve the Revised Agenda, was seconded by Vice Mayor Dotson and was unanimously approved.

4. Approve Minutes of March 2 (4:00 PM) and March 2 (7:00 PM), 2011

Minutes of March 2, 2011 4:00 P.M. meeting

Commissioner Amy Patterson made a motion to approve the Minutes of March 2, 2011 (4:00 PM meeting), which was seconded by Commissioner Gary Drake.

Town Attorney William Coward advised the Town Board of the corrections needed in the Minutes and the Minutes of March 2, 2011 (4:00 P.M. meeting) are amended as follows:

Highlands Code, Section 2-47 Other Officers and Employees

After discussion, the Board agreed that if it voted to conform the Ordinances to the Town Charter, this section would read as follows: "Such other officers and employees that are deemed necessary shall be hired by the Town Manager. All officers and employees shall serve at the pleasure of the Town Manager and receive such compensation as from time to time may be

prescribed by the pay plan approved by the Board. No additional positions or changes to duties of existing positions shall be made by the Town Manager without prior approval by the Board.”

Next to last paragraph of the Minutes is amended as follows: The Town Attorney was directed to revise the ordinances and bring them back to the Board to consider approval at their next meeting on March 16, 2011 and it was further agreed to remove the proposed revisions to the Ordinances from the 7:00 PM meeting.

Commissioner Amy Patterson made an amended motion to approve the Minutes, as amended, of March 2, 2011 (4:00 PM meeting), was seconded by Commissioner Gary Drake and was unanimously approved.

Minutes of March 2, 2011 7:00 P.M. meeting

The Minutes of March 2, 2011 (7:00 P.M. meeting) are amended as follows:

Section 8 (Final Design for Sidewalk Improvements at Fourth and Main Streets). The first sentence is amended to include a \$ sign in from of the figure of 66,302.00.

Section 11 (Donation of Generator for Civic Center). Last paragraph is amended to read as follows: Commissioner Gary Drake made a motion to accept the Donation of the Generator for the Civic Center, which was seconded by Commissioner Larry Rogers and was unanimously approved.

Section 14 (Appointment to Town Committees). The second to last paragraph, is amended to read as follows: Vice Mayor John Dotson moved to appoint Dixie Barton to the Appearance Commission, which was seconded by Commissioner Gary Drake and was unanimously approved.

Last paragraph, prior to adjournment is amended to read as follows: Town Board proposed having an Employee Meeting to present recently approved Board policies, Grievance procedure, Drug Policy, and Form of Government. Since Board Members will be attending, the meeting will be properly noticed.

Commissioner Dennis DeWolf moved to approve the Minutes of March 2, 2011 (7:00 P.M. meeting), as amended, which was seconded by Commissioner Larry Rogers and was unanimously approved.

5. **Reports**

A. **Mayor**

There was no report.

B. **Commissioners**

There was no report.

C. Committees

The Finance Committee reported that they held a meeting and have instructed the Town Manager to present two (2) budgets regarding employee compensation as the Committee is considering a pay freeze for fiscal year 2011 - 2012. Once the budgets are reviewed, the findings will be presented to the Town Board in order to make a final decision.

The Public Works Committee advised that all is in good shape and the Town is ready for the tourists.

The Scholarship Committee discussed the upcoming golf tournament to be held at Wildcat Cliffs Country Club and is expecting good attendance again this year. Mayor Wilkes discussed the 3-day Fly Fishing Tournament.

D. Town Manager

Town Manager Jim Fatland discussed the Leadership Highlands Program and the selection of a "Class Project", which this year is "The Highlands Happening Forum and Information Fair 2011" set for May 23, 2011.

Town Manager Fatland advised that the Main Street meeting was held on March 3, 2011 and the report is available on-line through the Town's website.

Town Manager Fatland further advised that sale tax revenues are up, the scholarship deadline is April 15, 2011 and the non-profits funding application deadline for 2011 – 2012 is April 1, 2011.

6. Consent Agenda

- A. Public Services Department
- B. Police Department
- C. Parks & Recreation Department
- D. Planning & Zoning Department
- E. Treasurer's Report for Month Ended February 28, 2011
- F. Monthly Calendar
- G. Grant Status Report

Commissioner Dennis DeWolf moved to approve the Consent Agenda, which was seconded by Commissioner Larry Rogers and was unanimously approved.

Zoning Board Chair Tony Potts and Planning Board member John Underwood requested that the Town Board consider amending the Town's Ordinance to make electronic gambling illegal in Highlands. Mayor Wilkes stated that he would like to have this matter sent to the Planning Board for recommendations.

Commissioner Dennis DeWolf moved to instruct the Planning Board to make recommendations as to zoning of video gaming, which was seconded by Commissioner Amy Patterson and was unanimously approved.

7. **Revision to Town Ordinances and Council Manager Form of Government**

Prior to opening the discussion of the revision to the Ordinances and the vote on same, Mayor Wilkes stated that this issue had divided the Town and no matter what the final outcome would be, "we need to back the majority of the board and support it."

Commissioner Gary Drake stated that he had heard from many of the Town's citizens that they feel that "I'm not listening to you". Mr. Drake advised that he listened to all comments, but may not have agreed with them. Mr. Drake further advised that he wanted to do the best job for the Town of Highlands.

**1st MOTION
(BY COMMISSIONER PATTERSON)**

Pursuant to an affirmative vote on the motion of and by Commissioner Patterson, and a vote Of 3 to 2 by the Board of Commissioners of the Town of Highlands, at its regular meeting on the 16th day of March 2011, and the subject matter hereof having been first introduced by being voted on by the Board at its regular meeting of January 19, 2011, as required by N.C.G.S. 160A-75, now therefore the following ordinances are hereby ADOPTED, AMENDED, OR REPEALED as set forth hereinbelow:

(EXISTING CODE SECTIONS ARE FOLLOWED BY CHANGES IN ITALICS)

I.

Highlands Code, Sec. 2-47. Other officers and employees.

(a) Such other officers and employees that are deemed necessary shall be appointed annually by the board. All officers and employees shall serve at the pleasure of the board and receive such compensation as from time to time may be prescribed by the board.

(b) The board may adopt or provide for rules and regulations or ordinances concerning but not limited to annual leave, sick leave, special leave with full pay or with partial pay supplementing workers' compensation payments for employees injured in accidents arising out of and in the course of employment, hours of employment, holidays, working conditions, service award and incentive award programs, other personnel policies, and any other measures that promote the hiring and retention of capable, diligent, and honest career employees.

That section 2-47 of the Code of Highlands, North Carolina, is hereby amended to read as follows:

Sec. 2-47. Other officers and employees.

(a) Such other officers and employees that are deemed necessary shall be hired by the Town Manager. All officers and employees shall serve at the pleasure of the Town Manager and receive such compensation as from time to time may be prescribed by the pay plan approved by the Board. No additional positions or changes to duties of existing positions shall be made by the Town Manager without prior approval by the Board.

II.

That the Code of Highlands, North Carolina, is hereby amended by adding a NEW section, to be numbered **2-48**, which shall read as follows:

The Town Manager shall consult with the Board of Commissioners, in closed session, prior to the hiring of any employee, and prior to the termination of any employee, unless circumstances require immediate termination.

III.

Highlands Code, Sec. 10-1. Organization.

The board shall, at such time as it deems proper, elect a chief of police, for the town, to serve for such time as the board may decide upon, and to receive such salary as the board may prescribe. The board shall also elect such other policemen or assistants as it may deem proper, to serve for such time and receive such compensation as the board may prescribe.

NO AMENDMENT TO THIS SECTION

IV.

Highlands Code, Sec. 10-2. Board to have control.

The board shall have general supervision over the police department. The board may suspend for cause any member of the police department until the next regular meeting at which time final disposition shall be made.

NO AMENDMENT TO THIS SECTION

V.

Highlands Code, Sec. 10-4. Chief of police.

The chief of police shall have control over the police department under the supervision of the board. He shall be responsible to the mayor. The chief of police shall keep the mayor informed of the department's activities. The mayor shall advise the chief of police of any directives from the board, and the chief of police shall in turn advise the other policemen. The chief of police shall perform such other duties as may be required of him by the board.

NO AMENDMENT TO THIS SECTION

VI.

Highlands Code, Sec. 10-56. Auxiliary police division established.

There is hereby established within the town police department, as a division thereof, an auxiliary police division. The auxiliary police division shall be a volunteer organization, composed

of as many members as may from time to time be determined by the board. Each appointment to the auxiliary police division shall be approved by the board.

That section 10-56 of the Code of Highlands, North Carolina, is hereby REPEALED

VII.

Highlands Code, Sec. 10-57. Chief of police to control; appointments and removals.

(a) The auxiliary police division shall be under the direct control of the chief of police, acting under the general supervision of the board. All appointments and removals of members of the auxiliary police division shall be made in the same manner and under the same policies and procedures as may from time to time be established for appointment and removal of regular police officers.

(b) The auxiliary police division shall have no commanding officer, nor any officers, and all members shall bear the rank of patrolman. Each member of the auxiliary police division shall take the oath of office of a regular policeman. The chief of police shall provide for adequate training of members of the auxiliary police division, and of candidates for membership.

That section 10-57 of the Code of Highlands, North Carolina, is hereby REPEALED

VIII.

Highlands Code, Sec. 10-58. Duties.

(a) The duties of the auxiliary police division, subject at all times to the direction, supervision and control of the chief of police, shall be to assist the regular members of the police department in the enforcement of law and the maintenance of peace and order when called to active duty by the chief of police. The chief of police shall by order establish rules and regulations to govern the auxiliary police division, to fix the specific duties of its members, and to provide for the maintenance of discipline. Members of the auxiliary police division shall obey the instructions of regular police officers in carrying out their duties.

(b) The chief of police may prescribe other duties than those mentioned herein to be performed by the auxiliary police division, with approval of the board.

That section 10-58 of the Code of Highlands, North Carolina, is hereby REPEALED

IX.

STORMWATER ORDINANCE

ARTICLE 3: ADMINISTRATION AND PROCEDURES, 300 GENERAL

The Town of Highlands will administer this Ordinance. The Town Board will designate a Stormwater Administrator. In addition to the powers and duties that may be conferred, the Stormwater Administrator shall have the following powers and duties under this Ordinance:

A. To review and approve or disapprove applications for approval of plans pursuant to the requirements of this Ordinance.

- B.** To make determinations and render interpretations of the requirements of this Ordinance.
- C.** To establish application requirements and schedules for submittal and review of applications and appeals and to review and approve applications.
- D.** To enforce the provisions of this Ordinance in accordance with its enforcement provisions.
- E.** To make records, maps, and official materials as relate to the adoption, amendment, enforcement, or administration of this Ordinance.
- F.** To provide expertise and technical assistance to the Town of Highlands.
- G.** To carry out the technical duties outlined in this Ordinance, the Stormwater Administrator may contract such services to another local government or private entity.
- H.** To designate appropriate other person(s) who shall carry out the powers and duties of the Stormwater Administrator.
- I.** To take necessary actions to administer the provisions of this Ordinance.

NO AMENDMENT TO THIS SECTION

AMENDMENT OF ZONING ORDINANCE

Upon the submission of the amendments set forth hereinbelow to the Planning Board for recommendation and comment, as required by Section 709(A) of the Zoning Ordinance, and having received the comments and recommendations of the Planning Board, and the Board of Commissioners having adopted a statement describing why the Board considers the action taken to be reasonable and in the public interest (such statement being set forth separately in the minutes of the meeting of March 16, 2011) and upon a public hearing as to these amendments held on February 2, 2011, duly advertised as required under Section 709(C), and a vote having been taken on the subject matter of this ordinance at its regular meeting on the 2nd day of February 2011, followed by an affirmative vote of 3 to 2 by the Board of Commissioners at its regular meeting on the 16th day of March 2011, the following sections of the Town’s Zoning Ordinance are hereby AMENDED, OR REPEALED as shown hereinbelow:

X.

701.1. Appointment and removal.

The Board of Commissioners of the Town, shall, by vote of a majority of its members, appoint a Zoning Administrator, who shall be duly sworn in. The Zoning Administrator shall serve at the pleasure of the Board of Commissioners and may be removed from office without cause at any time upon the affirmative vote of a majority of the members of the Board.

That section 701.1 of the Zoning Ordinance is hereby amended to read as follows:

701.1. Appointment and removal.

The Board of Commissioners of the Town, shall, by vote of a majority of its members, appoint a Zoning Administrator/Planning Director, who shall be duly sworn in. The Zoning Administrator/Planning Director shall serve at the pleasure of the Board of Commissioners and may be removed from office without cause at any time upon the affirmative vote of a majority of the members of the Board.

XI.

701.6. Availability for duty.

The Zoning Administrator shall be available to receive applications during each regular business day. The Board of Commissioners shall have the authority to appoint a Deputy Zoning Administrator to serve in the place and stead of the Zoning Administrator for those times that the Zoning Administrator shall be on leave of absence.

That section 701.6 of the Zoning Ordinance is hereby amended to read as follows:

701.6. Availability for duty.

The Zoning Administrator/Planning Director shall be available to receive applications during each regular business day. The Board of Commissioners shall have the authority to appoint a Deputy Zoning Administrator/Planning Director to serve in the place and stead of the Zoning Administrator/Planning Director for those times that the Zoning Administrator/Planning Director shall be on leave of absence.

XII.

Section 704 Watershed Administrator

704.1. Appointment and removal.

The Board of Commissioners of the Town, shall, by vote of a majority of its members, appoint a Watershed Administrator, who shall be duly sworn in. The Watershed Administrator shall serve at the pleasure of the Board of Commissioners and may be removed from office without cause at any time upon the affirmative vote of a majority of the members of the Board.

NO AMENDMENT TO THIS SECTION

General statutory references and authority: § 160A-12, 67, 75, 146, 147, 148, 162,163, 177,281, & 282.

As there was no further discussion, Commissioner Amy Patterson moved to approve the first motion as presented by Commissioner Patterson and change the Zoning Ordinance as to the clarification of the Zoning Administrator/Planning Director and was seconded by Vice Mayor John Dotson.

Prior to taking a vote, Vice Mayor Dotson inquired of Town Attorney Coward that if the vote is taken at tonight's meeting, would this be the end of this matter or would a public hearing now

be necessary. Town Attorney Coward stated as there had been several meetings on this matter, a public hearing would not be necessary.

As required by section 709(I.) (A), and prior to adoption of amendments to the Zoning Ordinance on March 16, 2011, the Board adopted the following statement describing, “whether its action is consistent with the land Use Plan and explaining why the Board considers the action taken to be reasonable and in the public interest.”

The amendments of sections 701.1 (“Appointment and removal”), 701.6 (“Availability for duty”), 704.1 (“Appointment and removal” [of Watershed Administrator]) are irrelevant to the Land Use Plan.

The said amendments are reasonable and in the public interest for the following reasons:

The amendments will clarify the job title of “Zoning Administrator/Planning Director”.

Vice Mayor John Dotson, Commissioner Amy Patterson and Commissioner Dennis DeWolf voted in favor of the motion by Commissioner Patterson. Commissioner Gary Drake and Commissioner Larry Rogers voted no. The motion passed 3 to 2.

8. Highlands United Methodist Church Conditional Use Zoning Request

The Highlands United Methodist Church is petitioning the corner lot bordering Spring Street and South 3rd Street to be rezoned conditionally from B-3 to B-1 CZ. The Church recently purchased the corner lot and would like to add this property to the existing property adjacent, currently zoned B-1 Conditional. The Church came before the Town Board in February 2010 petitioning for a B-1 Conditional Zoning of the lot directly behind the Church, which was granted with the following conditions:

- 1) The use must be church related and if the use was to change the zoning would convert back to B-3.
- 2) The development must leave 30% green space.
- 3) Single curb cut on Spring Street.
- 4) 10 foot side setbacks, but the allowed B-1 zero setbacks on the front and back bordering the streets.

It is recommended that the Town Board of Commissioners review the proposed Conditional Zoning and deny the application or vote to send the application to the Planning Board for their recommendation.

Jeff Weller of Summit Architecture, PA addressed the Board and discussed combining the properties, the additional of trees that will be planted, the keeping of old growth trees and advising that there was no intention of clear cutting the property.

As there was no further discussion, Vice Mayor John Dotson moved to send the Highlands United Methodist Church Conditional Use Zoning Request to the Planning Board for review, consideration and recommendation, which was seconded by Commissioner Larry Rogers and unanimously approved.

9. **Scholarship Fund**

Last year the Town Board was advised that interest earnings from the Scholarship Endowment Fund would be much lower than prior years. Interest earnings continue to be low. To address this problem, the Town Board approved a policy that income from other sources be considered along with interest earnings in the annual appropriation for scholarship awards. Cash on hand in the Scholarship Checking account for the month ended February 28, 2011 is shown below.

Scholarship Checking \$41,341.43

Total Funds Available \$41,341.43

Last year's scholarship award totaled \$35,000.00.

It is recommended that the Town Board approve the 2011 Scholarship Funding in the amount of \$35,000. As to the fiscal impact, the Town has established a separate fund to account for all monies in the Scholarship Fund. Approval of scholarship 2011 funding will not decrease the Endowment Fund Balance. Only monies earned this past year are being considered for awards.

Town Attorney Coward advised that the amount of the scholarship monies available have been consistent in the past years. Additional discussion was had as to the endowment funds, interest earnings and the upcoming events which will support the scholarship fund namely, the golf and fly fishing tournaments. The monies raised will benefit the scholarship fund for the 2012 year.

Commissioner Dennis DeWolf moved to approve the 2011 Scholarship Funding in the amount of \$35,000, which was seconded by Vice Mayor John Dotson and was unanimously approved.

10. **Operation Medicine Drop**

Police Chief Bill Harrell explained Operation Medicine Drop with the Town Board and public present as follows:

What is Operation Medicine Drop?

Operation Medicine Drop is a statewide initiative in North Carolina to provide people with a safe way to dispose of old or unneeded prescription or over-the-counter medications. Members of the public are invited to take-back events being staged across the state to drop off medications. Law enforcement partners will help dispose of the medications in the same secure way they dispose of other drug items.

OMD educates the public about how proper disposal of medications can prevent poisonings and drug abuse and help protect our waterways.

The initiative is a partnership of Safe Kids North Carolina, the North Carolina Department of Insurance, the U.S. Drug Enforcement Agency, the State Bureau of Investigations and other local agencies throughout the state.

Operation Medicine Drop is part of a grassroots coalition that includes the Riverkeepers of North Carolina, Community Anti-Drug Coalitions and local agencies that is exploring issues surrounding safe medication disposal.

When is Operation Medicine Drop?

The Highlands Police Department with other law enforcement agencies and the newly birthed Highlands Community Drug Free Coalition/Gilliam's Promise will stage a few take-back events in Highlands on March 24th – 26th. On March 24th and 25th we will be staging at Highlands Pharmacy and Main St. Pharmacy between 10 am – 2 pm. Then to close out the take-back event, we will stage in four locations between 10 am – 4 pm at the same Pharmacies, to include Bryson's Food Store and the Mountain Fresh Market.

Why is Operation Medicine Drop so important?

When excess medications are kept around the home, they create dangerous opportunities for prescription drug abuse or accidental poisonings.

Poisonings from prescription medications have increased in recent years in North Carolina. While most parents and caregivers are familiar with the poisonings hazards presented by cleaning supplies, it's important to know that since 1999, more than 75 percent of all unintentional poisonings were caused by prescription or over-the-counter medications. (Source: N.C. Division of Public Health)

The best way to prevent poisoning is to remove the risk from the environment.

Why can't I just flush my old medicines down the toilet or throw them in the trash?

When medications are flushed or thrown away in the garbage, they can contaminate water sources.

Such contamination has been found in waterways here in North Carolina.

Our rivers and streams are particularly vulnerable to the effects of drug contamination. Aquatic life from the smallest plankton to our largest fishes is harmed when exposure is constant and occurs during crucial times of their life cycles.

Important Facts and Figures

In its first year in 2010, Operation Medicine Drop retrieved and destroyed over 2 million dosages of medications at nearly 200 take-back events across North Carolina.

The average North Carolinian fills 14 prescriptions annually, which adds up to over 127 million prescriptions filled statewide each year; Studies show that as much as 40% of the drugs dispensed are never used.

Since 1999, approximately 4,500 in North Carolina have died from prescription drug poisoning. More than 75% of all unintentional poisonings are by over-the-counter and prescription medications.

Approximately 40% of injuries from unintentional poisonings occur in children under five years old. 1 in 5 teens has abused prescription stimulants and tranquilizers. In 2004, the United States Geological Survey identified 100 different pharmaceuticals in surface water.

Significant contamination is occurring in North Carolina and in over 80% of U.S. waterways that have been tested.

Where can I get more information about Operation Medicine Drop?

Visit www.ncsafekids.org or call 888-347-3737.

As this was an informational item for the Town Board and public, no vote was taken.

11. Board Appointments & Posting of Vacancies

Interim Town Planner Mark Maxwell discussed with the Town Board the Zoning Ordinance which provides that the members of the Appearance Commission shall consist of the members of the Town of Highlands Planning Board. Mr. Maxwell further discussed the Town's policy, which is in conflict with the Zoning Ordinance.

Vice Mayor Dotson stated that he would like to make the Appearance Commission a separate committee and that the Ordinance should be amended. Appearance Commission Chairman Thomas Craig stated that he supported Vice Mayor Dotson and further stated that the Commission had "no real power" and that the Planning Board and Appearance Commission should be separate.

Vice Mayor John Dotson made a motion to send the issue of the Appearance Commission to the Planning Board to make the Appearance Commission a separate entity from the Planning Board and make its recommendations, which was seconded by Commissioner Larry Rogers and was unanimously approved.

Further discussion was had as to term limits and expiration dates for members of other boards. As to the Zoning Board of Adjustment, Mr. Maxwell explained that the Planning Board is not part of the Zoning Board of Adjustment and advised that Bill Conway, due to health reasons had tendered his resignation, and that it was necessary to appoint Alternate Member James Tate as a regular member of that Board.

Commissioner Amy Patterson stated that term limits is not the problem, but that the Board failed to fill the vacancies when they came up.

Town Manager Fatland stated that no advertisements have been placed as he was waiting for the Board's directive.

Commissioner Dennis DeWolf moved to appoint James Tate to the Zoning Board of Adjustment, which was seconded by Vice Mayor John Dotson and was unanimously approved.

Commissioner Amy Patterson moved to appoint Georgia Sanders to the ABC Board retroactive, , was seconded by Commissioner Larry Rogers and was unanimously approved.

Commissioner Amy Patterson advised that advertisements should be placed for the two vacancies for the Zoning Board of Adjustment as well as all other openings on the various Boards. Mayor Wilkes directed the Staff to place the advertisements.

12. Appointment of Deputy Town Clerk

Town Manager Jim Fatland advised the Town Board that Gail Reese served as Administrative Assistant and Deputy Town Clerk until she was transferred to the Police Department.

Rebecca Shuler, Part Time Secretary to the Town Manager, has recently become a Notary for the Town and completed some course work in Town Clerk Administration. Rebecca Shuler currently assembles the Town Board Agenda Back-Up Material in both paper and electronic form.

It is recommended that the Town Board appoint Rebecca Shuler Deputy Town Clerk.

Town Manager Fatland advised that Ms. Shuler will still be a part time employee and was questioned why she is not being appointed Town Clerk. Mr. Fatland advised that he wanted to discuss this matter further with the Finance Committee and would bring this back for the Town Board's consideration.

Commissioner Dennis DeWolf moved to appoint Rebecca Shuler as Deputy Clerk, which was seconded by Commissioner Larry Rogers and the vote was unanimous.

13. Adjourn

As there were no further matters to come before the Board of Commissioners, Commissioner Gary Drake moved to adjourn, which was seconded by Vice Mayor John Dotson and upon unanimous vote the Town Board adjourned at 8:53 p.m.

James R. Fatland
Town Manager

Jane J. Capman
Recording Secretary

Mayor David Wilkes

