

**Special Meeting Minutes of the Town of Highlands Board of Commissioners  
Meeting of November 22, 2021, at the Highlands Community Building, 71  
Poplar Street, Highlands, North Carolina**

Town Board Present: Mayor Pro Tempore Amy Patterson, Commissioner Brian Stiehler, Commissioner Marc Hehn and Mayor Pat Taylor

Town Board Absent: Commissioner John Dotson and Commissioner Donnie Calloway

Also Present: Town Manager Josh Ward, Town Attorney Jay Coward, Attorney Craig Justice Police Chief Andrea Holland, Officer Leah McCall, Planning & Development Director Assistant Michael Mathis and Town Clerk Gibby Shaheen

**1. Meeting Called to Order**

Mayor Taylor called the meeting to order at 5:22pm.

**2. Dispose of Surplus Items**

Town Manager Josh Ward said we needed the Board to approve the disposal of surplus items listed in the Fiber Infrastructure Lease with Hotwire Communications, Ltd.

MAYOR PRO TEMPORE PATTERSON MADE A MOTION TO DISPOSE OF THE SURPLUS ITEMS LISTED IN THE FIBER INFRASTRUCTURE LEASE WITH HOTWIRE COMMUNICATIONS, LTD., WHICH WAS SECONDED BY COMMISSIONER STIEHLER AND THE VOTE WAS UNANIMOUS.

**3. Adjournment**

COMMISSIONER STIEHLER MOVED TO ADJOURN WHICH WAS SECONDED BY MAYOR PRO TEMPORE PATTERSON AND UPON A UNANIMOUS VOTE, THE TOWN BOARD ADJOURNED AT 5:28PM.

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Patrick Taylor  
Mayor

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Gilberta B. Shaheen  
Town Clerk