

REGULAR BOARD MEETING of April 21, 2004, with Mayor Buck Trott and Commissioners Amy Patterson, Hank Ross, H. N. James, Dennis DeWolf, and Alan Marsh present.

Also present were Richard Betz, Lamar Nix, Larry Gantenbein, Kim Lewicki, Nancy Welch, Lewis Doggett, John Cleaveland, Ginger Slaughter, Eleanor Matthews, Clem Patton, Skip Taylor, Rick Siegel, and others.

I. Call to Order.

The Mayor called the meeting to order at 7:00 p.m.

II. Approval of Agenda.

Copies of the agenda had been distributed by mail. Comm. DeWolf asked that an item of New Business be added: discussion of curb cuts at the Prince House property.

MOVED BY COMM. PATTERSON, SECONDED BY COMM. MARSH, AND UNANIMOUSLY CARRIED TO APPROVE THE AGENDA AS AMENDED.

III. Approval of Minutes.

Copies of the minutes of the April 14 Board Meeting had been distributed by mail.

MOVED BY COMM. MARSH, SECONDED BY COMM. PATTERSON, AND UNANIMOUSLY CARRIED TO APPROVE THE MINUTES AS DISTRIBUTED.

IV. Reports.

1. The Mayor reported that he had attended the League of Municipalities Regional Meeting in Canton the previous day; he briefed the Board on upcoming legislation likely to surface during the short session beginning on May 10, including bills that would affect the amortization of billboards, weaken the ability of municipalities to annex, and permit municipalities to issue self-financing bonds.

2. The Town Administrator distributed copies of minutes of the Public Works Committee meeting of April 19 reviewing streetscape recommendations of the Planning Board/Appearance Commission. The only item the Committee had recommended be addressed now was a proposal to close the loophole in the Sign Ordinance permitting church and civic organization signs at the entrances to the Town, which could be reviewed at the next Planning Board meeting if the Board approved. Comm. James suggested that the County be contacted to see if they would amend the County sign ordinance so that such signs would not be moved outside the Town limits. Comm. Ross felt that the Committee needed more time to make a recommendation in conjunction with proposed new welcome signs at the Town limits.

The Town Administrator also reported that the application for an NPDES permit and authorization to construction for the Wastewater Treatment Plant expansion had been finalized and would be sent to the State on Friday. Under the best of circumstances, approval could be obtained within 90 days, bids advertized in July, and a notice to proceed issued in September.

V. Old Business.

1. Comm. Ross and the Town Engineer had discussed replacing the four tree planters in front of Reeves Hardware, and Comm. Ross had prepared a small sketch of a proposed nine-foot triangular planter; the planter would allow more room for the tree, as well as perhaps a bench, would act as a curb stop to protect the tree, and could

possibly incorporate a grate in the sidewalk. The cost would be about \$500 per planter, not including the cost of the trees, to be added to the PACO contract approved at the March 3 meeting; that contract was not to have exceeded \$63,079.50. It was agreed that a better sketch would be prepared and presented at the next meeting for approval.

2. The Town Administrator reported that he had discussed parking enforcement at the Old Edwards Inn project, a condition of the permit issued at the previous week for use of Town right-of-way for construction, with McCarroll Construction and also with the Police Department. He understood that only one or two parking tickets had been issued and that the Police felt there was good cooperation with the Ordinance.

MOVED BY COMM. PATTERSON, SECONDED BY COMM. MARSH, AND UNANIMOUSLY CARRIED TO APPROVE CONTINUATION OF THE PERMIT ISSUED AT THE PREVIOUS MEETING UNTIL MAY 5.

#### VI. New Business.

1. Eleanor Matthews, one of the principals of Marketek, had been invited to present the Population Study commissioned several months ago. Copies of the study had been distributed several weeks ago and the GIS maps generated had been available for review as well; Ms. Matthews distributed copies of an overview at the meeting, consisting of a summary of the population projection and the inventory of land available for residential development, as well as other demographic information. She said she felt the data accumulated was a good platform for both infrastructure and Land Use Planning, but that it could change based on several factors; the projections were based on current policies and trends. In a long presentation, she then proceeded to review the data that she had obtained in great detail, fielding several questions from the public and from the Board.

The Mayor thanked her for her presentation. Comm. Ross commented that he thought she had done a wonderful, thorough job that had far exceeded his expectations; he felt that if the Town had sound data it could make sound decisions.

2. The Town Administrator reported that no proposals had been submitted as a result of the Request for Proposals for cleaning and staffing the public restrooms as suggested at the March 24 meeting. He asked the Board if it wanted to proceed with requesting 50% funding from the Chamber of Commerce for the operation of the restrooms pursuant to the existing contract, as it had for several years. Comm. Marsh suggested requesting 100% funding from the Chamber.

MOVED BY COMM. MARSH, SECONDED BY COMM. JAMES, TO REQUEST 100% FUNDING OF THE PUBLIC RESTROOMS FROM THE CHAMBER OF COMMERCE. The motion did not carry, with Comms. Marsh and James voting "aye," and Comms. Patterson, Ross, and DeWolf voting "nay."

MOVED BY COMM. PATTERSON, SECONDED BY COMM. ROSS, AND CARRIED TO REQUEST 50% FUNDING OF THE PUBLIC RESTROOMS FROM THE CHAMBER OF COMMERCE. Patterson, Ross, and DeWolf voted "aye," and Comms. Marsh and James voted "nay."

3. Earle Young had asked to be placed on the agenda to address the Board, but he was not present.

4. Comm. DeWolf reported that the curb cut for the Prince House on North Fourth Street needed to be widened to 20 feet in order to accommodate a two-way drive, and he proposed that the work be added to PACO's contract while he was still working on sidewalks in Town; the approximate cost, according to the Town Engineer, would be \$2000. Comm. DeWolf said he felt the Town should contribute to the work because the driveway provided access to a parking lot which, while satisfying the off-street parking requirement for the Prince House project, was located on Rec Park property and served facilities at

that end of the Park. The Board discussed to what extent the Town should contribute to the expense. Lewis Doggett was present and said he believed the Historical Society had budgeted \$2500 toward the project.

MOVED BY COMM. JAMES, SECONDED BY COMM. ROSS, TO APPROVE PROCEEDING WITH THE CURB CUT. The Board could not agree whether or not the Town should participate in the funding, however; Comm. James withdrew his motion, and Comm. Ross withdrew his second. The Board agreed by consensus to place this item on the agenda of the next meeting pending submittal of a drawing from Comm. DeWolf and review of the minutes of the meeting at which the parking lot had been approved two years ago.

5. Comm. Marsh asked about the utility pole survey. The Town Administrator reported that the survey was underway and was on schedule to be completed by October.

VII. MOVED BY COMM. MARSH, SECONDED BY COMM. PATTERSON, AND UNANIMOUSLY CARRIED TO ADJOURN.

There being no further business to come before the Board, the meeting was declared adjourned by the Mayor at 8:45 p.m.

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Richard Betz, Town Clerk